



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		GOVERNMENT S.N.G. COLLEGE MUNGELI
• Name of the Head of the institution		DR. RAJAT DAVE
• Designation		Principal (in-charge)
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		07755264035
• Mobile No:		9425543065
• Registered e-mail		sngcollege31@gmail.com
• Alternate e-mail		daverajat08@gmail.com
• Address		SHIVPUR RAIPUR ROAD MUNGELI
• City/Town		MUNGELI
• State/UT		Chhattisgarh
• Pin Code		495334
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated
• Type of Institution		Co-education
• Location		Urban
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University	Atal Bihari Vajpayee Vishwavidyalaya Bilaspur (Chhattisgarh)				
• Name of the IQAC Coordinator	MR. P.K. DEWANGAN				
• Phone No.	07755264035				
• Alternate phone No.	07755264035				
• Mobile	7879396900				
• IQAC e-mail address	iqacgovtsngcollege@gmail.com				
• Alternate e-mail address	sngcollege31@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://govtsngcollege.in/wp-content/uploads/2024/10/43857-1-1.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://govtsngcollege.in/wp-content/uploads/2023/07/7Academic-Calander-2023-24-2.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	61	2004	04/11/2004	03/11/2009
6. Date of Establishment of IQAC			12/07/2021		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	0	
8. Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	03	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Implementation of mentor-mentee scheme during the session. 2. Voter awareness programme was launched and students who have attained the age of 18 were helped to register in the voter list. 3. Electrical items, water cooler , RO & generator were made ready before the commencement of Session & Exam. 4. Anti ragging committee was engaged pro activity so as to create awareness among the students. 5. Anti- Tobacco campaign was launched a session was held with the help of doctors of District Hospital.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
1.Renovation of girls common room and washrooms.	Done	
2.Renovation of class rooms.	Done	
3.Installation of Net facility in Geography department.	Done	
13.Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		

Name	Date of meeting(s)
Staff Council	19/06/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	31/01/2025

15. Multidisciplinary / interdisciplinary

Multidisciplinary/ interdisciplinary popular talks/ lectures/activities were organized time to time.

16. Academic bank of credits (ABC):

There is no such provision made by the affiliating university so for affiliated colleges.

17. Skill development:

Our Institution exhibit number of activities related with skill developments programmes were organized.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In general all programmes are conducted in this institution in bilingual mode. More than 90% students opt Hindi.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Program outcome and course outcomes are properly displayed in the campus and uploaded on the website of the college. During admission process, induction classes and during regular teaching, teachers informed these to students.

20. Distance education/online education:

During the Covid pandemic, online classes were conducted very effectively by all faculties in all programs. Both teachers and learners have experienced the online teaching and evaluation process through different software. So, the institution is well prepared in this regard. as and when required teachers helps the students of both UG nad PG classes by giving them PDF notes, video lectures and online help.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	8
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1216
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	330
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	99
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	16
File Description	Documents
Data Template	View File
3.2	12

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	09
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1451870.00
4.3 Total number of computers on campus for academic purposes	20
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>All the important information regarding different courses, available seats, fee structure, rules and regulations, student charter are available on the college brochure and website. We follow the academic calendar provided by Department of Higher Education, Raipur and efforts are made to adhere to it compulsorily. Since our college is affiliated to Bilaspur University, Bilaspur, we follow the course prescribed by Bilaspur University. Regular feedback is collected and analysis for the betterment of students. - The teachers compulsorily divide the course curriculum on month wise basis and adhere to it. All record is maintained in the daily dairy by the teachers. All teachers are instructed to get their daily dairy counter signed by the Head of the institution. Sudden inspection is also done by the Head of the Institution by asking students about the progress of their syllabus. If needed extra classes are also organized. Official Assignments are given to the students based on their syllabus which motivates the students to refer to various reference books and to use internet facility etc. to acquire knowledge. Internal Assessment Tests are conducted for the students which enable the students to assess their level of preparation for the examinations. The quality of the education imparted to students is also monitored and ensured</p>	

through academic audit by Internal Quality Assurance Cell. The teacher follows different innovative and effective teaching-learning techniques. library facility is available for staff and students which is equipped with subject books, reference books, journals, NLIST facility and newspapers.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.bilaspuruniversity.ac.in/syllabus.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college follow the academic calendar circulated by the Department of Higher Education, it contains the number of teaching days, internal evaluation and examination dates etc. Our institution is affiliated to Atal Bihari Vajpayee University Bilaspur. Apart from traditional methods of evaluation of student's performance, the teachers of the college employ other methods for evaluation. From the month of September unit tests start in all the departments and the college follows the calendar for internal exams throughout the year. There is an internal assessment cell to coordinate the Tests and exams. The continuous internal evaluation system of college is student centric. the students are apprised of their strength and weakness for future improvement. All the faculties prepare a timetable table which is displayed on the college website and also displayed on the college notice boards. The department also circulates information in the Whatsapp group created by them.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://highereducation.cg.gov.in/sites/default/files/academic-calandor-2023-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

C. Any 2 of the above

**Academic council/BoS of Affiliating University
Setting of question papers for UG/PG
programs Design and Development of
Curriculum for Add on/ certificate/ Diploma
Courses Assessment /evaluation process of the
affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our institution aims at integrating various issues viz. environmental studies and awareness, gender sensitization, moral values and professional ethics, in its curriculum. The curriculum aims at imparting moral values and also increases the consciousness towards sustainable development through "Environmental studies", "Human Rights" which in part of the syllabus in PG & UG courses. Sensitization to gender equity and overcoming gender-based prejudices is intensively dealt under community-oriented subjects. • Gender Sensitization - College redresses the issues of female students regarding academics and personal through defined Cell. To empower female students selfdefense training has been organized and expert lectures for boys were organized to sensitize them against stereotypes based on gender roles. • Environment and Sustainability The college has signed a MOU to install Solar Power plant Rescue Model and is being established. NSS and sociology department promote environmental awareness. The College has proper management for segregation of waste. Water harvesting system is being functional for water conservation. The college has green coverage of approx. 50,000 sq. ft. • Human Values and Professional Ethics Various activities like MoU with different organizations help in promotion of human values like national integrity, harmony.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

397

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

C. Any 2 of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://govtsngcollege.in/wp-content/uploads/2025/01/FEEDBACK-ANALYSIS-STUDENT-SURVEY-SATISFACTION-2023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1360

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1118

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Departments draw up the schedule for organising tutorialclasses for slow learners. This exercise is done in a discreet manner and slow learners are encouraged and prodded to recognize their shortcomings and register on their own without compulsion. Teachers are able to give one to one attention in tutorial classes and focus on individual problems in a better manner when compared to a regular classroom in which the advanced learners' participation may inhibit the others from voicing their problems. The departments use monitoring and mentoring to keep track of slow learners' progress. along with teachers some advanced learners are encouraged to mentor weak students and help them with explanation and notes. Revision classes and counselling sessions are held and additional teaching taken up if required. Tutoring by peers, senior students, and faculties is offered. Corrected assignments and answer scripts are shared with each student and discussed to enable students recognize their problematic areas and improve. Faculty makes it a point to be patient and accessible to students personally, over phone, mail, and social apps. Advanced learners are encouraged to study Recommended Readings listed in each syllabus.

File Description	Documents
Link for additional Information	https://govtsngcollege.in/criterion-ii/
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1216	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has taken initiatives in using a student centric method in teaching learning process as per the IQAC directions. By adopting experiential learning, participative learning and problemsolving methods. we enable the students to take active participation in teaching learning process. Experiential learning: 1. Field visit has been organized by department of Geography. 2. The students of UG and PG final year accomplish project - works. Participative learning: 1.Students get involved in various co- curricular activities viz. teacher's day celebration, NSS Day, Youth Festivals, Republic Day,Hindi divas celebration etc. 2. N.S.S. and many literary activities encourage participative learning. Problem Solving: Problem solving methodologies: Teacher-led Students' Project and curriculum-based projects encourage students to articulate a problem and systematically seek an answer. They learn the method of research and also to negotiate problems in their search for an answer. The students are expected to present their findings in departmental seminars where they can be debated. Most of the faculty members use inductive method of teaching to make teaching easier and interesting like vestibule training, live examples, practical excursion etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

For enhancing learning experiences the faculty members adopt many ways, Many teachers use the conventional black-board presentation methods, especially in commerce and economics, where they teach mathematics and statistics as numerical solving. Also, some teachers use power point presentations and computer-based materials. Also, they use the lectures of YouTube to make learning interesting besides the conventional oral presenting methods Experimental learning - Experimental/Laboratory method is used in Environment and

Computer sciences subjects to acquaint the students with the facts through direct experience individually. Interactive methods - The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, educational games, group discussion and questions and answers on current affairs, etc. Class room discussion in various topics are done under features. ICT Enabled Teaching - ICT enabled teaching includes Wi-Fi enabled class rooms with projector, Labs , Smart Class rooms, etc. The institution adopts modern pedagogy to enhance teaching-learning process.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

5

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

16

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in

internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The weightage for the unit tests varies as per the concerned faculty. Personal guidance is given to the poor performing the students after their assessment. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extracurricular activities for their overall personality development.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which is transparent in the pattern and conduction of CIE and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the faculty concerned. All such representations are taken positively and are reassessed by another teacher if necessary. Students are counseled by the faculty teacher, and tutorial classes are conducted for students who have failed in the examinations. Retest for the Internal Assessment are conducted for Students who

remain absent for internal exams due to genuine reason. Within a time bound the Internal Assessment marks are entered in the University web portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.bilaspuruniversity.ac.in/index.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Prospectus is used for admission process. The Prospectus of the College is made Available to the students before the admission process starts. In Every academic session new Prospectus is printed. And all information about admission, admission fees, and new curriculum is included in it. Institutional website is available and every information about the Academic course is available in it and is utilized for admission process by students. Through regular meetings of principal teacher are acquainted about the stated Program and course outcomes and also guided for effective implementation. Personal counseling of the student is done as per the need of the Students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.bilaspuruniversity.ac.in/syllabus.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College being an affiliated college focuses on curriculum enrichment and execution rather than curriculum planning and development. Learning outcomes specify what graduates completing a particular programme of study are expected to know, understand and be able to do at the end of their programme of study. College prescribes and monitors the teaching methodologies required for the attainment of course outcome of different programmes. Teaching methods, guided by

such a framework, include: lectures supported by group tutorial work; field-based learning; the use of prescribed textbooks and e-learning resources and other self-study materials; some of which may be team-based; activities designed to promote the development of generic/transferable and subjectspecific skills; and internship and visits to field sites, and industrial or other research facilities etc. Progress towards achievement of learning outcomes is assessed by internal examination, semester/ annual examination and practical examination. Results are analyzed every year for all the axis, and communicated to teachers and they are suggested about the improvements if required for the attainment of course outcomes of programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

395

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://govtsngcollege.in/criterion-ii/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://govtsngcollege.in/wp-content/uploads/2025/01/FEEDBACK-ANALYSIS-STUDENT-SURVEY-SATISFACTION-2023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
1	

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College undertakes various extension activities involving students on regular basis and these are primarily targeted at different communities in the neighborhood. Extension programmes can

broadly be categorized into sensitization/awareness, training/ education and endowment activities. Sometimes the college joins with other organizations to generate mass awareness. All these activities are undertaken through various teaching departments, different committees/cells, NSS unit and also from the teachers unit of the college. Extension programmes of the college sensitize students on social issues besides rendering services to the society. The message of cleanliness was given by NSS students by taking out a rally of cleanliness campaign in the village, the cleanliness of the village and the cleanliness of the camp premises, a rally was also organized in the village on environmental protection, in which the students went door to door and informed the villagers about AIDS, TB, Sickle cell anemia etc. Save the girl child by the students Slogans were raised and villagers were made aware through rally.

File Description	Documents
Paste link for additional information	https://govtsngcollege.in/2023/06/15/co-curricular-activities-2023-24/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

770

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment, etc. The college has 09 rooms in total, and 2 labs equipped with equipment for, geography and computer science. there is a library with a reading room that contains 18558 books and magazines for the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College always encourage a variety of extra-curricular activities ranging from field sports to imbibing soft skills such as public-speaking, poetry recitation, extempore, etc. The institute is committed for all round personality development of students besides education. various cultural programs, and competitions are organized. The Sanskritik Sahityik Samiti of the college regularly organizes various extra co-curricular activities like dance,

singing, quiz, debate, essay writing, flower decoration, rangoli, alpna, mehndi, , salad etc. The NSS and SVEEP in charge also organises various competition for students throughout the year. Students actively participate in these events and also take part in various inter-college competitions. The institution has indoor and outdoor sports facilities. Annual Cultural program and various Cultural Competitions and Sports Competitions are organised for the students. Some students of the college are also selected in university team for participation in National level competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtsngcollege.in/2023/06/15/co-curricular-activities-2023-24/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1451870

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has 18558 number of books on various subjects. Students of UG & PG are issued 02 at a time and renewal facility is also provided to students. During exams students are allowed to retain the books by depositing certain security amount. Membership of N-List has also been obtained. Librarian guides the students and staff to make use of e-resources. college is also planning to install automated Library system in near future.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://nlist.inflibnet.ac.in/collegeadmin/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

86016

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

40

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Institution frequently updates its IT facilities including WIFI. the college building is equipped with Wi-Fi., offices, and the library are well equipped with the latest computers and internet connection. major areas of the campus are under CCTV surveillance 24/7 for added safety. the college has a comprehensive IT infrastructure in place, with 27 computers, 1 laptop, 5 printers, 2 scanners, LCD projectors, sound equipment, and Wi-Fi connectivity throughout the building.

IT Facilities INTERNET CONNECTIVITY •WI-FI ENABLED CAMPUS •>100MBPS BANDWIDTH

COMPUTER AND ICT FACILITIES •COMPUTER SYSTEM-20 •LCD PROJECTOR-05 •SMART BOARD-01 •SMART CLASSROOM-01 •Laptop-01 •Photocopier-02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1451870

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical facilities such as Building of the college and Laboratories will be maintained from the renovation grant received from HE, Govt. of C.G. In case of need maintenance of Physical Infrastructure of the college can be executed through Janabhagidari development fund. No Chemical waste should be discharged directly without neutralization into the college drainage to avoid deterioration into the soil quality of the college. All the drinking water points and aquagaurd of the college are maintained by the technical personal of the aquagard. College has one central library, A library committee is constituted in the college, the library committee will organize regular meetings and will finalize the list of books to be purchased on the request of HODs. Library committee will finalise the number of books to be weeded and will finalize the process related to the maintenance of books like termite treatment, fumigation of Library etc. Register is maintained in the library to record footfall of the teachers and students daily. Sports In-charge of the college will be responsible for managing the sports facilities in the college. Organizing yoga activities with the help of Yoga expert, Judo & Karate activities for female students. Sports grounds, Indoor sports facility and Open Gym is available for students and staff of the college as per time table.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1009

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

99

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are the most important beneficiaries/ stakeholders of any educational institution. Therefore, their active participation in all activities of the institution is necessary for fruitful development. Principal constitutes a Students' Council by election/nomination, as directed by Department of Higher Education, Government of Chhattisgarh with the help of committee members. The office bearers, class representatives and other nominated members of the Students' Council are directly and actively involved in all college activities. Students are included as members in various important committees like IQAC, Development, Amalgamated Fund, etc. Many developments work in the college like commencing of new courses, increase in intake capacity, installation of cemented chairs in the garden, expansion of Wi-Fi and CCTV. Various activities of NSS, Red cross, Red ribbon, SVEEP, are organized by students, throughout the session. Active and deserving students are appointed as Student Coordinator to discharge related duties. Student representatives and senior sports players are actively involved in the planning and execution of all the indoor and outdoor games training and organizing competitions.

File Description	Documents
Paste link for additional information	https://govtsngcollege.in/2023/06/15/co-curricular-activities-2023-24/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

81

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION-To provide affordable quality education, while equipping students with knowledge & Skill in their chosen stream and promoting of social, cultural, moral & intellectual advancement of the students.

MISSION-To strive for quality education in keeping with the motto of the college "?????????????????" "from darkness to light" The college has been spreading the light of education in the rural & backward area of chhattisgarh.

The institution is serving as a beacon of change through multidisciplinary learning for creation of knowledge community responsive to the changing global trends, providing unparalleled educational opportunities for those coming from the lower socio-economic strata of society seeing quality education.

File Description	Documents
Paste link for additional information	https://govtsngcollege.in/vision-and-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College is run by Department of Higher Education, Government of Chhattisgarh and affiliated with Atal Bihari Vajpei Vishwavidyalaya, Bilaspur. The major issues like allotment of funds, sanction of new posts, appointment, commencement of new courses etc. are handled by Department of Higher Education, Government of Chhattisgarh. Annual and semester examinations are conducted by Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur. The college also has de-centralized governance system and it provides autonomy to departments and other units and committees of the college. For smooth functioning and proper implementation of various development programs several committees are formed at college level by the Principal, in consultation of staff members and IQAC. Participative management is ensured by inclusion of students, alumni and parents in important committees like IQAC, Development, RUSA and Janbhagidari samiti. The head of each department in consultation with faculty members chalk out an action plan and ensure quality education. The department decidethe work load, lecture schedule, field trips, projects, assignment, purchase of books and equipmment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has always prepared strategic plan as per the need and changing scenario. While preparing this plan the institute has taken into consideration its growing needs, the feedback and suggestions which are received from IQAC, faculty members, supporting staff, students, alumni and parents. This plan included, academic program, development of physical infrastructure, ICT, laboratory and sports facilities, upgradation of Library facility, CCTV and Wi-Fi, green initiative and campus beautification, new initiatives for extension and outreach etc. Increasing GER and enhancing quality of education is the greatest challenge in higher education. All class rooms are equipped with green boards, few with LCD projector, computers and Wi-Fi. As a result of these efforts intake capacity BA and B.COM. program is increased.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute is a Government college, hence the Department of Higher Education, Chhattisgarh is the apex governing body. The college firmly follows the rules and directives of the state government. Committees comprising of faculty members is involved in the planning and implementation. An optimum level of decentralization through the autonomous departmental system and participative decision making process are well in practice. Principal executes all academic and administrative plans and policies with the help of various committees viz.

1. Jan Bhagidari Committee 2. IQAC Cell 3. NAAC Committee 4. Library Committee 5. Examination Committee 6. Cultural Committee 7. NSS 8. Sports Committee 9. Anti-Ragging Committee and many more. 10. Career Guidance and Placement Cell 11. College Magazine Committee 12. Youth Festival Committee 13. Grievance Redressal Cell 14. RTI Committee 15. UGC Committee 16. Semester Cell 17. Scholarship Committee 18. Purchase Committee

19. Write off Committee 20. Sexual Harassment Committee 21. Disciplinary Committee

Clerical staff of the college looks into the establishment related affairs in the college and keeping the accounts and financial records in order in the office. Financial audits are done by CA and Directorate Higher Education Chhattisgarh, Local funds.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff The institution has following main welfare measures for teaching and non-teaching staff as per the rules of Government of Chhattisgarh:

1. Pension, Gratuity and encasement of earn leave (as applicable) after retirement.

2. The Group insurance Scheme (GIS), GPF and NPS for the entire employee who falls under its eligibility criteria. Facility of partial withdrawal from GPF accounts in case of urgency.

3. Medical re-imburement facility.

4. Various leaves - casual, earn, optional, medical, half pay, maternity (for female), child care (for female as applicable), paternity leave (for male), duty leave etc.

5. D. A., house rent, special D. A. as applicable.

6. Special increments for family planning (as applicable). Welfare measures for teaching staff such as Advance increment for doing M. Phil. and Ph.D, Duty leave for delivering lectures, participation in seminars, conferences, symposia, workshops and in faculty development programs like orientation and refresher courses, conduct of practical examinations, central evaluation, training programs (Class-III only). The Institution Provide Uniform, Festival advance, grain advance, medical allowance, washing allowance for Class-IV only.

File Description	Documents
Paste link for additional information	https://cps.cg.nic.in/frmLoginCGPFMaster.asp x
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

College follows appraisal system as approved by Department of Higher Education, Govt. of C.G. for all the teaching staff and non-teaching staff. Appraisal system is performance based on PBAS format issued by UGC is used. Self-assessment Report has two parts - Part-A for general Information whereas Part-B is Academic Performance Indicator with 3 categories 1. Teaching Learning and Evaluation based activities 2. Co-curricular Extension and Professional development 3. Research Publication and academic Contribution related activities IQAC constituted by the principal verifies the PBAS form submitted by the teachers. After verification of appraisal form the principal of the college reports to the assessing officer. Regional Additional Director, Higher Education is the assessing officer. Regional AD After reviewing the ACR forwarded to the Commissioner Higher Education. Commissioner Higher Education is the approving authority. In case of adverse remarks, the ACR is communicated to the employee back for clarifications. Appraisal system is performance based format issued by Department of Higher Education, Govt. of C.G. After submission of ACR by the class-3 employee, principal of the college reviewing the same is forwarded to Regional Additional Director, Higher Education for approval. Regarding class-4 employee the principal is the approving authority.

File Description	Documents
Paste link for additional information	http://highereducation.cg.gov.in/hi/notice-board
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a proper mechanism for both internal and external financial audits. The finances and the accounts are audited regularly. With reference to internal audit the college accounts are maintained by the accounts section and internal audit is done by the internal auditors appointed by Principal. The internal audit committee monitors the expenses and checks cash books throughout the year. Accounts section maintains receipts, payments, cash books, ledger books, cheque issue register, DFC (Daily fee collection), voucher and bills. The same is documented by the accountant (Assistant grade-II) of the institution. A report of the monthly expenditure (MER) is prepared every month and sent to the Directorate of Higher Education. However, external auditor used to audit Government, Non-Government, Selffinance, Jan Bhagidari, UGC and RUSA transactions of the college. Audit of Government and nonGovernment funds are done by audit section of Department of Higher Education and Accountant General of CG office, time to time. UGC, RUSA Jan Bhagidari and Self-finance accounts are audited by C. A. And local fund audit bilaspur.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives funds/ grants from various sources and Principal (DDO) ensures that the fund is utilized for the specific purpose for which it has been obtained. The Principal in consultation with the Purchase Committee/concerned committee or department, follow the formalities for proper and optimal utilization of fund. Quotations or open tender (as applicable) are sought and then following the required formalities such as Supply Order through vendor Online /offline. After receipt of items and proper verification, entered in the concerned stock register and bill is passed for payment. The payments are made online through Treasury / NEFT/ RTGS. The allotment from state government comprises salary for staff, and for maintenance and development of college infrastructure (nonsalary) under specific heads Non-Government fund is generated through the admission fee paid by the students in each academic session. Major components of this funds are; Amalgated fund (AF), Development, Internal exam, Cycle stand, College magazine, Common room, Red cross, Jan Bhagidari, Self-finance (students of selffinancing courses only) etc. Concerned committee ensures optimal utilization of funds as per rule such as AF committee, Development committee, Internal examination, Cycle stand committee Redcross committee, Jan Bhagidari Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes Internal Quality Assurance Cell (IQAC) is one of the major policy making and implementing committee in the institution. It monitors teaching, learning, evaluation and promotion of research and extracurricular activities in the college and suggest various initiatives for improvement. IQAC coordinates among Principal, Teachers, Students and other supporting staff. It has been striving hard for upgrading the academic, infrastructural and all support facilities in to institute to cater the needs of students. IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. Two best practices institutionalized by IQAC initiatives are: 1. Curriculum enrichment for skill development Academic and curriculum enrichment programs are advance teachings offered to students and also provide hands-on learning experience. Monetary incentive to students scoring maximum marks in each stream i.e. arts, science and commerce is given by Jan Bhagidari Samiti as per the recommendation made by IQAC. 2. Development of curriculum delivery by strengthening ICT facilities Applying ICT as a tool for learning in curriculum areas provides all students an opportunity to become competent, creative and productive users of ICT. They are able to achieve curriculum outcome in a better way through effective use of ICT.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Students are informed about the vision, mission, student charter, various policies through orientation program. Effective teaching is achieved by proper planning, each teacher is provided teachers diary in which teachers give details of time table, annual/semester wise teaching planner, topic taught, and academic and administrative committee responsibilities College has progressive IQAC which has customized quality initiatives for the college keeping pace with the modern technology and methodologies. Following are the examples of institutional reviews and implementation of teaching learning reforms facilitated by IQAC Structural feedback and review of learning outcomes. The analysis of the effectiveness of teaching learning is

made through the stakeholder's feedback mechanism. IQAC discusses and analyses the feedback forms and submits a consolidated report to principal. IQAC prepares inclusive feedback report of the college for further reform.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During the year The college administration is aware of the role it can play in promoting gender equity and gender sensitization. The College ensures women's reservation in admission and their representation in various committees. Initiatives in Curricular

Activities Considering the importance of issues related with gender equity and sensitization, various related components are taught in the curriculum of Sociology in UG and PG classes in which Strengthening Women Empowerment, Marriages and Indian Social Problem, Alcoholism and Drug Addiction Cyber-Crime, Diversity Related to Marriage, Family and Kinship, Crime Against Women, Women Labor, Collective Bargaining, Role of Police and Judiciary in India are taught. Moreover, college look after the safety and security in which faculties use to check ID cards while entering in the premises. CCTV cameras are installed at sensitive locations. College constitutes the Anti-ragging committees, Committee against Sexual Harassment, and Disciplinary committee, to look after gender related affairs. Girl students are also informed about safe disposal of used sanitary napkins and maintaining personal hygiene. The Institution exhibit awareness lectures on "Sukanya Samriddhi Yojana", "Jan Dhan Yojana" Cyber-Crime in collaboration with Local Police. Specific facilities provided for women in terms of a.) Safety and security. b.) Counseling c). Common Rooms .

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

RRR (Reduce,Reuse ,Recycle) Solid waste can be categorized into three types: biodegradable, non-biodegradable and hazardous waste. Bio-degradable wastes like Garden waste and dry leaves are composted In Botanical Garden of our institution to prepare manure . Dustbins are kept all over the campus for disposal of waste. Routine waste is daily collected in dustbins kept at different locations like classrooms, corridor and porch and is emptied daily to keep the surroundings clean. The following initiatives are undertaken by the college towards the management of solid waste 1. The use of plastic carry bags are prohibited on the campus. Students and staff are advised to bring paper and cloth bags. 2. Students are encouraged and instructed to throw solid waste directly in dustbins. 3. Solid waste is collected on a daily basis by Garbage collection van. 4) Slogans are displayed in the college premises emphasizing cleanliness. 5) Old project works of students are handed over to vendors for recycling of paper.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles

2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution endeavors towards academic excellence and also manifests empathy towards social consciousness and harmonious relationship with its ambient culture and sensitivities. Culturally the institution has also been a melting pot. We celebrate each other's festivals, music, and art. We celebrate traditional occasions and birth anniversaries of stalwarts with appropriate cultural fervor in the campus through cultural programs. The institution follows the reservation policies, which is aimed towards achieving social justice. Most of the teachers and staff communicate well with parents and students in Chhattisgarhi whenever required. Communal divides have never been felt in the campus. Caste, Creed and Religions melt in each other as the college collectively mingles to work, play and celebrate. The NSS unit of the college is operational since 1985, and has undertaken many socially responsible drives in the areas of charity and initiatives towards the underprivileged. Divyang students are supported with ramps, if required a wheel chair and even special assistance is provided. Students are also cautioned for misgiving apprehensions among them and are encouraged for sensitivity and inclusivity of approach towards college life.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution utilizes every effort to sensitize students, staff and other stake holders towards social responsibilities. Various programs are organized to make students and staff aware of the importance of Constitution, Discharge of Constitutional Obligations and make them aware and active in Constitutional Rights. In addition to these days of national importance, various programs are also organized time to time to sensitize students and staff. On Constitution day the Preamble of the Constitution is read by each student and staff. Under SVEEP, one boy and one girl student are nominated as campus ambassador, every session and various programs like debate, poster, slogan, painting, rally, human chain, display of functioning of EVM etc. Workshop on Cyber-Crime was organized with help of District Police in which students were made aware about various crimes they may be vulnerable to via internet, and about safety measures for digital transactions and social media.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college makes tremendous efforts in celebrating the National and International Days, events and festivals throughout the years: On national Independence Day and Republic day, the national flag is hoisted by the Principal in cheerful environment, in the presence of students and staff and national anthem is sung collectively. After this Principal addresses the gathering about the importance of the day and various achievements and challenges of the nation. After the principal's address, cultural programs are organized by the students and staff on patriotism. Students enthusiastically celebrate Teachers' Day on 5th September 2023. Role, responsibilities, and contributions of teachers at every level is discussed by students and teachers. NSS Day is organized on 24th September 2023. Special program is organized by NSS unit in which volunteers and other students participate. On 2nd October, 2023 the birth anniversary of Father of the Nation, Mahatma Gandhi and exprime minister late Lal Bahadur Shashtriji, cleanliness campaign, motivational speeches, etc. are organized. Similarly college organizes International Yoga Day on 21st June 2023, Constitution Day on 26th November, 2023, World AIDS Day on 1st December 2023, National Youth Day is celebrated on January 12, 2024 National Voters Day on 25th January 2024. 30 January Mahatma Gandhi Saheed Divas, annual literature and sport activities, annual fuction, sebi digital litracy program, G-20 Youth summit etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Title of the Practice : Green Campus - Clean Campus Objectives of the Practice** To create awareness among students for environment protection. To make campus eco-friendly. To sensitize the students towards responsible living by planting trees and conserving energy for a better future. Aims to reduce energy consumption, ensure standard indoor air quality, and improve energy efficiency on campus through methods that are consistent with a safe, secure, and involving the community within the campus.

2. **Title: collective empowerment:** The college encourages the culture of giving back to society to help others. Student are encouraged for active participation in community outreach programme through NSS, red cross society anti tobacco campaign to aware people about health problems and cleanliness. Medical Camp is organized every year with the help of District Hospital Mungeli during the 7 Days NSS Camp. It helps the people of the village get the guidance of the expert doctor and they are also given free prescribed medicine during the camp

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Given the rural location and limited resources of college, it provides promise of education to underprivileged and meritorious alike, in the best manner possible. Overall development

of students is a priority of college staff and administration. The college campus, rich in biodiversity and surrounded by various types of flora and fauna, provides itself a lively learning experience. It is important to note that more than 90% students are from SC, OBCs backward. College students get position in merit list of the University, represent university in various inter university sports competitions.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Preparation for implementation of NEP.
2. Preparation for IIIrd semester of M.COM
3. Renovation of Girls common room & class rooms.
4. Upgradation of Library by purchasing subjects books & magazines of current affairs.
5. Sensitization program for girls to promote admission in PG classes.